



Samarth Rural Educational Institute's
SAMARTH INSTITUTE OF PHARMACY, BELHE.

Approved by P.C.I. New Delhi, D.T.E., Govt. of Maharashtra &
Affiliated to D.B.A.T.U. Lonere & M.S.B.T.E. Mumbai.
On Kalyan Nagar Highway A/P-Belhe, Tal- Junnar, Dist-Pune Pin: 412410
Email:samarthiop@gmail.com, Web: iop.sreir.org

Constitution of Research Consultancy Committee 2023-2024

The RCC has been revised as under with effect from 01/02/2024.

Sr.No.	Faculty Name	Position	Subject Expertise	Signature
1	Dr. Hatapakki B.C.	Chairman	Pharmacognosy	
2	Dr. Wakale V.S.	Deputy Chairman	Pharmaceutical Chemistry	
3	Mr. Gadge S.C.	Member Secretary	Pharmacology	
4	Dr. Datkhile S.V.	Member	Quality Assurance Technique	
5	Dr. Lokhande R.P.	Member	Pharmaceutical Chemistry	
6	Dr. Tambe S.E.	Member	Pharmaceutical Analysis	
7	Mrs. Shelke D.S.	Member	Pharmacognosy	
8	Mr. Lamkhade G.J.	Member	Pharmaceutics	

Mr. Gadge S.C.
RCC Coordinator



Dr. Hatapakki B.C.
RCC Chairman



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Email:samarthiop@gmail.com, Web: iop.sreir.org

Date-20/05/2024

NOTICE

All students of Final Year B. Pharmacy are hereby informed that they are required to prepare the final thesis (Blackbook) of their research work as per the guidelines of DBATU in consultation with their respective guides and submit a corrected draft copy (Soft copies in PDF format) & three hard copies on or before **Friday 31.05.2024**.

• **List of documents to be submitted personally in RCC Department-**

1. Thesis Duly Signed by Guide/Principal/HOD- 3 Copy
1 Copy To guide
1 Copy to RCC dept./ Library
1 Copy for you defending Viva/ future Interviews
2. CLEARANCE /No due certificate issued by Office.
3. Certificate of Seminar/Conference Attended
4. Research Paper/ Review paper Published Copy.
5. Plagiarism Report [Must be less than 25% Plagiarized] attach before errata section.
6. PPT for defending Viva of your research work with corrected as given by evaluators.
7. Separate thesis copy for group research works for proper evaluation process.

The hard copy of the above documents should be submitted personally to the RCC Dept.

NOTE-

Bring Soft Copy of above all in Pen drive.


RRC Coordinator

Copy to-
All Respective Allocated guides




Principal
Dr. HATAPAKKI B. C.
PRINCIPAL
Samarth Institute Of Pharmacy
Belhe(Bangarwadi), Tal.Junnar,(Pune)



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Email: samarthiop@gmail.com, Web: iop.sreir.org

Date- 23/03/2024

Minutes of Meeting

In the meeting of the Research & consultancy committee held on **23.03.2024** in the board room of Samarth Institute of Pharmacy, Belhe, the following decisions were recorded.

Item No. 1) To discuss feedback on the project work from respective guides.

Resolution- The meeting commenced with a discussion on the feedback provided by the respective project guides to the students. Dr. Lokhande R.P. highlighted the importance of addressing any concerns raised by the guides in a timely manner. Students were encouraged to discuss any specific challenges they were facing with their guides and the committee.

Item No. 2) To discuss SOP for synopsis submission, Presentation & dissertation work.

Resolution: The committee reviewed the Standard Operating Procedure (SOP) for synopsis submission, presentation, and dissertation work. Dr. Wakale V.S. suggested minor revisions to the SOP for clarity on formatting and referencing guidelines. The committee agreed to finalize the revised SOP and circulate it to all students for reference.

Item No. 3) To discuss the schedule of the synopsis presentation, evaluation parameters etc.

Resolution- The committee discussed the schedule for synopsis presentations. RCC Coordinator Mr. Gadge S.C. presented a proposed schedule for presentations, allowing sufficient time for student preparation and faculty review. The committee agreed on the proposed schedule with minor adjustments based on availability & academic schedules. Evaluation parameters for the synopsis presentations were established, focusing on research question clarity, methodology, literature review, and feasibility.

Item No. 4) To appoint evaluators for synopsis presentation.


Resolution- The committee nominated faculty members to serve as evaluators for the synopsis presentations. Expertise and workload were considered when assigning evaluation responsibilities. 10 students were assigned to each evaluator for ease of evaluation & adjustments based on availability & academic schedules.

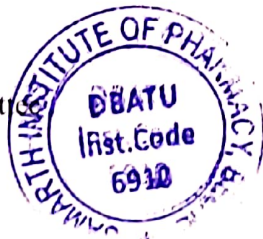
Item No. 5) To discuss progress & plan of research work & changes, if any.

Resolution- The Students were invited to briefly discuss the progress of their research work and any changes to their initial plans or any changes in the research work topic & area of research. Dr. Hatapakki B.C. (Chairman) & Dr. Datkhile S.V offered guidance to a student facing challenges with data collection, suggesting alternative approaches. The committee encouraged open communication between students and their guides regarding research progress during the time of synopsis & plan of work presentation.

Item No. 6) Any other matter with the permission of the chairman.

Resolution- RCC will finalize and distribute the revised SOP to all students. The finalized schedule for synopsis presentations will be circulated to students and faculty. Assigned faculty members will be notified of their evaluation responsibilities after the permission of the chairman.


Coordinator
Research Consultancy Committee
SIOP, Belhe




Chairman
Research Consultancy Committee
SIOP, Belhe



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Date- 18/05/2024

NOTICE

The meeting of research & consultancy committee has been scheduled on **Monday, 20 May 2024** at board room of the institute at 2:30 pm to discuss the following agenda. All the RCC Committee members & guides are requested to attend the same.

Venue: Board room, Samarth Institute of Pharmacy Belhe.

Time: 2:30 pm

Meeting to be presided by: Dr. Hatapakki B.C.

The agenda of the meeting:



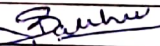




1. To discuss feedback on the project work from respective guides.
2. To discuss SOP for final thesis submission, Presentation & dissertation work.
3. To discuss schedule of Research work presentation.
4. To discuss progress & Plan of research work, & changes if any.
5. Any other matter with the permission of the chairman.


RCC Coordinator

Mr. Gadge S.C.



RCC-Members:

Sr.No.	Name of Faculty	Signature
1.	Dr. Hatapakki B.C.	
2.	Dr. Wakale V.S.	
3.	Dr. Datkhile S.V.	
4.	Dr. Lokhande R.P	
5.	Mr. Tambe S.E.	
6.	Mrs. Shelke D.S.	
7.	Mr. Gadge S.C.	



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Date- 20/05/2024

Minutes of meeting

In the meeting of the Research & consultancy committee held on 20.05.2024 in the board room of Samarth Institute of Pharmacy, Belhe, the following decisions were recorded.

Item No. 1) To read and confirm the minutes of the last meeting.

Resolution- The minutes of the last meeting held on 23/03/2024 were approved & confirmed by the members.

Item No. 2) To discuss feedback on the project work from respective guides.

Resolution- Each student met with their respective guide to discuss the feedback received on their project work after evaluation of their proposal, Plan of work & synopsis presentation. Students were encouraged to address any concerns raised by their guides and ensure their research aligns with the approved synopsis & submit it to the RCC department.

Item No. 3) To discuss SOP for final thesis submission, Presentation & dissertation work.

Resolution- The committee reviewed the Standard Operating Procedure (SOP) for final thesis submission, presentation, and dissertation work. Clarifications were sought and provided on specific aspects of the SOP, such as formatting requirements, submission deadlines, and presentation guidelines including assigning respective guides in relation final research work presentation in the presence of external examiners.

Item No. 4) To discuss the schedule of the Research work presentation.

Resolution- The university's schedule for final research presentations was reviewed. The students were informed of the deadlines for submitting presentation materials in soft copy as well as hard copy, duly signed by respective guides, HOD & principal to the RCC department.

Item No. 5) To discuss progress & plan of research work who have opted for the changes.

Resolution- The Students were provided with updates on their research progress and any changes made to their original plans as a last opportunity. The committee offered suggestions for overcoming challenges and ensuring the completion of the research within the stipulated time.


Item No. 6) Any other matter with the permission of the chairman.

Resolution- All Students were informed to commence with their final thesis submission and presentation preparations. The committee coordinator & teacher according to their specialization will schedule individual meetings with students who require additional guidance as advised by the chairman.


Coordinator

Research & Consultancy Committee
SIOP, Belhe




Chairman
20/05/24
Research & Consultancy Committee
SIOP, Belhe



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Date- 13/04/2024

NOTICE

All the Students of M. Pharmacy (Pharmaceutical Chemistry) are hereby informed that the Research Consultancy Committee (RCC) finalized the project guides to develop the Research & Review work. The concerned guide will work as a resource person for that respective student group & responsible for maintaining record of reporting - progress of research & review work.

The allocation is strictly done on the basis of student preferences for research areas and the availability of the faculty members. In case of any discrepancy or queries, contact to RCC coordinator - Mr. Gadge S.C. on or before 20th April 2024. Students are advised to meet the respective guides to finalize the project title, work on synopsis preparation on alternative Saturday.

Allocation of Guide

Roll No.	Enrollment No.	Name of Students	Name of Guide
1	23069102822001	Nitin Mahadev Bahir	Ms. Gaikwad S.D.
2	23069102822002	Ketan Dattatray Borchate	Dr. Wakale V.S.
3	23069102822003	Pooja Shantaram Dhembare	Dr. Wakale V.S.
4	23069102822004	Pranali Anil Kale	Ms. Gaikwad S.D.
5	23069102822005	Dipali Gorakh Kurkute	Dr. Lokhande R.P.
6	23069102822006	Trupti Tulshidas Mate	Dr. Lokhande R.P.


RCC Coordinator




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Date- 13/04/2024

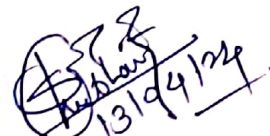
NOTICE

All the Students of **M. Pharmacy (Pharmaceutics)** are hereby informed that the Research Consultancy Committee (RCC) finalized the project guides to develop the Research & Review work. The concerned guide will work as a resource person for that respective student group & responsible for maintaining record of reporting - progress of research & review work.


The allocation is strictly done on the basis of student preferences for research areas and the availability of the faculty members. In case of any discrepancy or queries, contact to RCC coordinator - Mr. Gadge S.C. on or before **20th April 2024**. Students are advised to meet the respective guides to finalize the project title, work on synopsis preparation **on alternative Saturday**.

Allocation of Guide

Roll No.	Enrollment No.	Name of Students	Name of Guide
1	23069102817001	Sanchita Ashok Dhobale	Dr. Datkhile S.V.
2	23069102817002	Akshay Navnath Gajare	Ms. Khaladkar S.M.
3	23069102817003	Divya Datta Maluskar	Mr. Tambe S.E.
4	23069102817004	Asmita Atul Thorat	Mr. Tambe S.E.
5	23069102817005	Nutan Sanjay Wakale	Ms. Khaladkar S.M.
6	23069102817006	Anjali Dhanaji Yadav	Dr. Datkhile S.V.


13/04/24
RCC Coordinator




15/4
Dr. HATAPAKKI B.C.
PRINCIPAL
Samarth Institute Of Pharmacy
Belhe(Bangarwadi),Tal.Junnar,(Pune)



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Email:samarthiop@gmail.com, Web: lop.sreir.org

Date- 21/03/2024

NOTICE

The meeting of research & consultancy committee has been scheduled on Saturday, 23rd March 2024 at board room of the institute at 3:45 pm to discuss the following agenda. All the RCC Committee members & guides are requested to attend the same.

Venue: Board room, Samarth Institute of Pharmacy Belhe.

Time: 3:45 pm

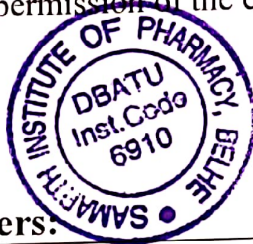
Meeting to be presided by: Dr. Hatapakki B.C.

The agenda of the meeting:


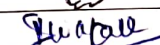
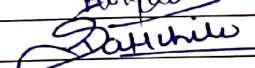
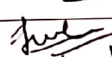

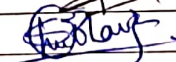
1. To discuss feedback on the project work from respective guides.
2. To discuss SOP for synopsis submission, Presentation & dissertation work.
3. To discuss schedule of synopsis presentation, evaluation parameters etc.
4. To appoint evaluators for synopsis presentation.
5. To discuss progress & Plan of research work & changes if any.
6. Any other matter with the permission of the chairman.


RCC Coordinator

Mr. Gadge S.C.



RCC-Members:

Sr.No.	Name of Faculty	Signature
1.	Dr. Hatapakki B.C.	
2.	Dr. Wakale V.S.	
3.	Dr. Datkhile S.V.	
4.	Dr. Lokhande R.P.	—
5.	Mr. Tambe S.E.	
6.	Mrs. Shelke D.S.	
7.	Mr. Gadge S.C.	



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SCHEDULE FOR THE SYNOPSIS PRESENTATION

Day	Date	Enrollment No.	Allocated Staff	Sign
Tuesday	26/03/2024	23001 to 23041	*Dr. Wakale V.S.	<i>[Signature]</i>
			*Dr. Lokhande R.P.	<i>[Signature]</i>
			#Ms. Gaikwad S.D.	<i>[Signature]</i>
			#Mrs. Shelke D.S.	<i>[Signature]</i>
Thursday	28/03/2024	23063 to 23103	*Ms. Khaladkar S.M.	<i>[Signature]</i>
			*Ms. Kambale R.B.	<i>[Signature]</i>
			#Mr. Tambe S.E.	<i>[Signature]</i>
			#Dr. Datkhile S.V.	<i>[Signature]</i>
Saturday	30/03/2024	23104 to 23123	*Mr. Bhalekar S.M.	<i>[Signature]</i>
			*Ms. Walunj K.B.	<i>[Signature]</i>
			#Ms. Kasar P.S.	<i>[Signature]</i>
			#Mr. Lamkhade G.J.	<i>[Signature]</i>

*-Morning

#- Afternoon





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Email:samarthiop@gmail.com, Web: iop.sreir.org

Date-07/03/2024

NOTICE

All students of Final Year B. Pharmacy are hereby informed that they are required to prepare the synopsis of their research work as per the guidelines of DBATU in consultation with their respective guides and submit a corrected draft copy (Soft copies in PDF format) & two hard copies (1 Copy to Guide & 1 copy to Research Department) on or before **Monday, 11.03.2024**. The synopsis hard copy should be in bound form using the flexible binding transparent sheet. All the students are required to present the synopsis between **11.03.2024 to 16.03.2024**.

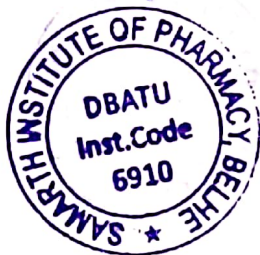
The Points to be considered in the synopsis-

- 1) The title of the research work must be finalized.
- 2) Preparation of Synopsis according to standard synopsis format.
- 3) Presentation of Synopsis of Research Work before sessional examination.

Note-

1. The Synopsis not adhered to guidelines will be not accepted.
2. The synopsis is to be submitted before the deadline.
3. The students are required to submit a hard copy of the presentation during the presentation of the synopsis.

DR. HATAPAKKI B.C.
Principal
07/03/24
RRC Coordinator



Copy to-
All Respective Allocated guides

Principal
07/03
Dr. HATAPAKKI B.C.
PRINCIPAL
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Belhe(Bangarwadi), Tal.Junnar, (Pune)



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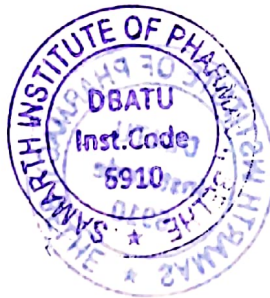
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SCHEDULE FOR THE SYNOPSIS PRESENTATION

Day	Date	Enrollment No.	Allocated Staff	Sign
Monday	11/03/2024	23001 to 23021	*Dr. Wakale V.S.	<i>[Signature]</i>
			#Ms. Shelke D.S.	<i>[Signature]</i>
Tuesday	12/03/2024	23022 to 23041	*Dr. Datkhile S.V.	<i>[Signature]</i>
			#Ms. Lamkhade G.J.	<i>[Signature]</i>
Wednesday	13/03/2024	23042 to 23062	*Dr. Lokhande R.P.	<i>[Signature]</i>
			#Ms. Kamble R.B.	<i>[Signature]</i>
Thursday	14/03/2024	23063 to 23083	*Ms. Gaikwad S.D.	<i>[Signature]</i>
			# Ms. Gaikwad R.S.	<i>[Signature]</i>
Friday	15/03/2024	23084 to 23103	*Mr. Tambe S.E.	<i>[Signature]</i>
			#Ms. Walunj K.B.	<i>[Signature]</i>
Saturday	16/03/2024	23104 to 23123	*Ms. Khaladkar S.M.	<i>[Signature]</i>
			#Ms. Kasar P.S.	<i>[Signature]</i>

*-Morning

#- Afternoon



Dr. HATAPAKKI B.C.
PRINCIPAL
Samarth Institute of Pharmacy
Belhe(Bangarwadi), Tal.Junnar,(Pune)

[Signature] 7/03
Dr. HATAPAKKI B.C.
PRINCIPAL
Samarth Institute Of Pharmacy
Belhe(Bangarwadi), Tal.Junnar,(Pune)



Samarth Rural Educational Institute Rajuri's
SAMARTH INSTITUTE OF PHARMACY
At-Bangarwadi Po- Belhe. Tal- Junnar, Dist- Pune(412410)

	DEPARTMENT : B. PHARMACY	A.Y. : 2023-2024
DATE :	GUIDELINE FOR THE PREPARATION OF SYNOPSIS	

GUIDELINES FOR THE PREPARATION OF SYNOPSIS

Synopsis should outline the research problem, the methodology used for solving it and the summary of the findings. The size of Synopsis should not exceed 10 pages of typed matter from the first page to the last page including the List of Publications (Letter of paper Acceptance, Published article & Certificate.)

The sequence in which the Synopsis should be arranged is as follows:

1. Cover Page and Title page (as shown in the Annexure I)
 2. **Index/Contents** (as shown in the Annexure II)
 3. Text divided into suitable Headings (numbered consecutively)
 4. References (not more than 15)
 5. List of Publications (those published / accepted for publication in Journals and papers presented in Conferences / Symposia)
 6. Standard A4 size (297mm x 210mm) paper shall be used for preparing the copies.
Top edge : 30 mm Bottom edge : 30 mm Left side : 35 mm Right side : 25 mm
- The Synopsis should be prepared on good quality paper. One and a half spacing should be used for typing the general text. The general text shall be typed in Font Style Times New Roman and Font Size Heading - Subheading 14 & Description 12. All page numbers (Arabic numbers) should be typed without punctuation on the bottom right hand corner. Synopsis should be bound using flexible transparent sheet.
 - *Current work and preliminary results: Applicable only if Candidate has already started the Research work.*
 - *Two copies of the Proposal are required to be submitted along with a power point presentation in on or before to respective allotted guide.*
 - *Work plan should be given in Tabular format and shall contain tentative time to complete the said work.*

- *For this Semester, candidate has to publish a Review & Research Article in reputed Journal.*
- There shall not be any decorative borders anywhere in the text excluding the title page.
- *Candidate if facing any difficulties/Queries, timely communicate your concern Guide/Department.*
- References, if any cited in the text of the Synopsis, the cited references should be listed at the end of the Synopsis under the heading "REFERENCES" as per the following format:

REFERENCES

1. References cited from published research papers should be in the following format:
 - a. Single author: Wattenberg, L.W., 1988. Chemoprevention of cancer. *Cancer Research*, 45:1-8.
 - b. Two authors: Defendi, V. and B. Pearson, 1955. Quantitative estimation of succinic dehydrogenase activity in a single microscopic tissue section. *Journal, Histochemistry, Cytochemistry*, 3: 61-64.
 - c. More than two authors: Kristan K., M. Kotnik, M. Oblak and U.J. Urleb, 2009. New high-throughput fluorimetric assay for discovering inhibitors of UDP-N- acetylmuramyl-l-alanine: d-glutamate (MurD) Ligase. *Biomol. Screen*, 14 (4): 412-418.
2. **References cited from a published book:**

Vuković-Gačić, B. and D. Simić, 1993. Identification of natural antimutagens with modulating effects on DNA repair, In: *Antimutagenesis and anticarcinogenesis mechanisms III* (Eds. G. Bronzzeti, H. Hayatsu, S. De Flora, M.D. Waters and D.M. Shankel), Plenum Press, New York, 269-277.
3. **References cited from approved Thesis / Dissertation:**

Ratnakar, P., 1992. Biochemical studies of *Allium sativum* Linn. (Garlic). Ph.D., Thesis, Delhi University. P. 87.

Annexure I

I. Title Page (one page) Format (For SEM-VIII only)

.....
(TITLE)

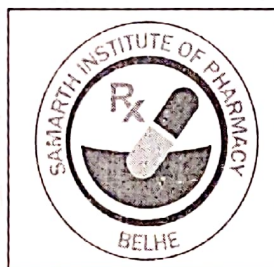
Research Synopsis Submitted In partial fulfillment of
requirement for the award of degree of

Bachelors in Pharmacy
in

By
(Name & Qualification of the candidate)

.....
B. Pharm

Under the guidance of
(Name, Qualification & Department of Research Guide)



[Academic Year]

SREI's

SAMARTH INSTITUTE OF PHARMACY, BELHE

*Effect of Adjuvant On Release Pattern Of
Chlorcyclizine Hcl Suppositories*
(TITLE OF RESEARCH)

A Research Synopsis

*Submitted in Partial Fulfillment of the
Requirements for the Degree of
Bachelors in Pharmacy
in*

{Subject or Department}

By

Under the guidance of



Department of Pharmacology

SREI's

SAMARTH INSTITUTE OF PHARMACY, BELHE

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Annexure II

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<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: left;"> <p><i>Name and Signature of Guide</i></p> <p><i>with date</i></p> </div> <div style="text-align: right;"> <p><i>Name and Signature of the Candidate</i></p> <p><i>with date</i></p> </div> </div>		